

**Regional School Unit 16
Guidelines for Care & Use of School Issued Laptops**

Please complete this True/False questionnaire and sign the agreement after you have attended a Laptop Orientation Meeting or viewed our training video online.

True or False

1. Students are allowed to take laptops home at night.
2. Students are allowed to use laptops on the bus.
3. Stickers may be applied to personalize a student’s laptop.
4. Laptops should come to school fully charged for the day.
5. You may repair your student’s laptop if something goes wrong with it.
6. Liquid spills are sometimes not considered negligence.
7. Students may download legally purchased music or movies onto their laptop.
8. The school may inspect a laptop at any time.
9. Laptops can be stored in the carrying case as long as they are in sleep mode.
10. Student’s may purchase and install software on their school laptop.
11. The laptop fee covers all repairs not covered by warranty.
12. Every student is responsible for backing up his/her data.
13. Parents make the rules at home regarding the use of the laptop.

Fee Paid _____ Amount Paid _____ Paid Online _____

Please sign below to acknowledge that you have watched the laptop training video online and read and understand the Student Computer & Internet Use Policy referenced below and the *Care of Laptops at School and at Home* brochure.

Student Name Printed

Student Signature

Parent Name Printed

Parent Signature

Grade

Roundtable Advisor

This policy may be reviewed in its entirety at <http://www.rsu16.org/policies.htm> or a paper copy is available upon request.

Cross Reference: IJNB Student Computer and Internet Use
 IJNB-R Student Computer and Internet Use Rules