

RSU #16

Reference Form

Return to: RSU #16 3 Aggregate Street Poland, Maine 04274	NON-TEACHING POSITION	Type of Reference: <input type="checkbox"/> Personal <input type="checkbox"/> Professional
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Date: _____

_____ applied to RSU #16 School District for a position as a _____. Your careful appraisal will be greatly appreciated. This form does not necessarily mean that we have an immediate vacancy. It will be added to the candidate's file for future reference. Thank you for rating this candidate.

Which phrase best describes how you would feel about employing this candidate?

- Would employ with confidence Would not employ
 Would employ with reluctance

		VERY GOOD	GOOD	UNSATISFACTORY
1	Character			
2	Personality			
3	General Appearance			
4	Voice and Speech			
5	Use of English			
6	Health and Energy			
7	Emotional Stability			
8	Culture and Refinement			
9	Tact and Common Sense			
10	Performance of Duties			
11	Professional Attitude			
12	Relationship with Others			
13	Dependability/ Attendance			

NAME	ADDRESS	TELEPHONE

Signature: _____

Official Position: _____

THE OTHER SIDE MAY BE USED FOR NARRATIVE/COMMENTS.

The Poland School Department does not discriminate in the operation of its educational and employment policies and will honor all appropriate laws relative to discrimination.