

Personnel & Finance Committee Meeting
AGENDA/MINUTES
Monday, January 30, 2017
6:00-7:00 P.M.
Elm Street School -District Conference Room

Members Present: Kathryn Oak, Jen Boenig

Members Absent: **Leonard Lamoreau**, Julie Rioux

Other Board Members Present: Mary Martin, Jack Wiseman, Norm Davis, Melanie Harvey, Ed Rabasco,

Administrators Present: Tina Meserve, Stacie Field

Staff Members Present:

Item 1: Signing Warrants SP:D.4 (Stacie Field)

These will be available for all committee members to review.

Item 2: Cost Sharing Formula and the Middle School Project SP: D.1.a (Mary Martin)

Mary Martin shared that our legal counsel confirmed the cost-sharing formula, as it is written in our Reorganization Plan, sets the formula for all costs above the required local and that would include the BWMS building project. The cost-sharing formula could be changed to include a different formula for the building project. The Board would need to vote to have a nine-person committee review the formula and propose changes or keep it as it currently outlines. A community petition could request a review as well. Board members reported significant misinformation in the community concerning the cost-sharing formula. Tina shared a Frequently Asked Questions (FAQ) document that she has created to answer questions about the formula. The document was reviewed by the committee. The committee recommends mailing the FAQ to all households prior to the Building Forum on February 27th. Follow up questions could be addressed at the Forum. Once accurate information is provided to the communities, the Board can consider whether a review should be reconsidered by the full Board.

Item 3: Technology Refresh and Budget Implications SP: D.4.c (Tina Meserve)

Tina provided an update about the district's technology devices. During last year's budget process, the Board decided to delay the purchase of new devices to take advantage of purchasing the 4-year-old devices we are currently leasing from the State. The cost for the used devices was estimated to be \$50 per laptop and \$28 per iPad. Since the Board made that decision, the State did a mid-stream refresh of the middle school devices so we will not have as many devices available to purchase this year. Below is an inventory of how many devices had to be returned for the unexpected refresh and what we will now have available for purchase at the end of the year. We are working on a budget proposal with the new numbers in mind.

We had to return:

- 40 MacBook Air laptops
- 40 iPad Mini's
- 265 iPad Retina's
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With the HS Buyout, we will have:

- 60 MacBook Air laptops (planned on 100)
- 60 iPad Mini's (planned on 100)
- 518 iPad Retina's (planned on 783)

Item 4: Negotiations Update (Jen Boenig)

Jen was the Chief Negotiator for the Board Negotiating Committee. She shared that we have a Tentative Agreement with the Teachers Association. The Staff voted last week in favor of the Agreement. The Agreement included a reduction to the time required for meetings after the school day each week from 90 minutes to 75 minutes in exchange for another workshop day prior to the start of school. The Agreement includes raises of about 3% each year with the staff picking up some additional cost of insurance. Salaries are still below the area averages,

but our insurance package is the best in the area. The Agreement will go to the full Board at the February Board meeting. Jen thanked the Board Negotiating Team (Jack Wiseman, Diane Sullivan and Len Lamoreau) for the hard work and time put into the process. She also recognized Len Lamoreau for his expertise with excel spreadsheets. The spreadsheets he created allowed us to propose different scenarios and instantly see the impact on the bottom line.

Adjourned: 7:05 p.m.