

Personnel & Finance Committee Meeting

AGENDA/MINUTES

Monday, April 24, 2017

6:00- 7:00 P.M.

Elm Street School -District Conference Room

Members Present: Julie Rioux, Jen Boenig, Lisa Dulac

Members Absent: **Leonard Lamoreau**

Other Board Members Present: Mary Martin, Norm Davis, Aaron Ouellette

Administrators Present: Tina Meserve, Stacie Field

Staff Members Present:

Item 1: Signing Warrants SP:D.4 (Stacie Field)

These will be available for all committee members to review.

Item 2: Federal Procurement Policy SP: E.2.a (Stacie Field) Stacie shared that a new law goes into effect on July 1, 2017. We are required to have a policy that addresses Federal money and conflicts of interest. The MASBO meeting on Friday will include a training on the new law. Drummond and Woodsum has been hired to create a policy for a group of districts. We are part of that group and will split the cost between all the districts. The Board must adopt a policy by July 1 to be in compliance.

Item 3: MCS Principal Search Process (Tina Meserve) Tina outlined a proposed process that included the selection of the search committee, setting the criteria for interviewing candidates, site visit for finalists and final nomination by superintendent to the full Board. A confidential process is always a priority. All involved in the process will be trained on the law related to confidentiality. Staff, parents and Board members will be surveyed to gather information about qualities most important for the principal. Committee members supported the process with no additional recommendations.

Item 4: Budget Update and Warrant Articles SP: C.1.d (Stacie Field and Tina Meserve) Stacie shared the updated revenue page from changes made at the Board meeting. The budget is up 6.04% at the local level with an overall increase of 1.84%. The committee received an overview of the budget by Cost Center. Stacie shared a new article to address any new money approved for education by the legislature after the public vote. We proposed 40% for tax relief, 30% educational purposes and 30% for CIP. The committee supported the proposal to go to the full Board for consideration. The committee would like an explanation added to Article 18. Stacie will work on that.

Item 5: Voting Election Cost – Tina shared an email from Judy Akers, Town Clerk of Poland, to Lauren Hendry sharing concerns about a lack of communication about the Town Budget Meeting and also the Budget Referendum. Tina shared that the schedule and flyer about the budget process is sent to all three town offices to be posted and is also on our website for quick reference. There was also question about who should pay for the election costs related to the school budget. The RSU Board met with the Poland Town Selectman and Manager last year, and it was agreed that the Towns would each pay all costs. Tina will check with Stan Tetenman to see if that is still the agreement or if another meeting needs to be set with the 3 towns to discuss the topic.

Item 6: Board Stipends – Mary reviewed the discussion that started at the April meeting. The members agree to send this topic to the full Board for vote to consider a \$1,400 stipend be divided by the number of formal meetings held and paid out per meeting attended. Unused money will be divided between time intensive special committees of the Board, such as Budget, Negotiations and Superintendent Evaluation. Aaron also suggested adding the Board Chair as a consideration. Tina shared that the Board Chair always used to get 500 more, but that was stopped at some point during a transition. That was likely a mistake. There will be a check in June and December.

Adjourned: 6:53 p.m.