

## **Operations Committee Meeting**

### **AGENDA**

Monday, Sept. 26, 2016

5:00 – 6:00 P.M.

Elm Street School

Members Present: Steve Holbrook, Norm Davis, Mary Martin

Members Absent: Aaron Ouellette, Annette Hemond

Other BODs Present:

Administrators Present: John Hawley, Tina Meserve,

Staff Members Present:

#### **Item 1: Elect a Chair** (SP. E.3.b) Tina Meserve

The Committee re-elected Aaron Ouellette as Chair of the Operations Committee.

#### **Item 2: Major School Construction Projects** (SP. D.1) John Hawley

Changes are happening at MDOE. School construction projects will no longer go through Maine Bureau of General Services. School Facilities and Transportation are now one sub department of MDOE and Pat Hinckley is our go-to person.

After a long hiatus, Major Capital School Construction funding has been released and projects were recently awarded. Districts are being encouraged to apply by Spring 2017. Minot is our top priority and ESS our second priority. John is suggesting that we put in a construction project for both schools. That would allow us to get on a list, and when our projects get funded we can consider how to proceed with the projects. John wants direction from the board whether they support the submission of both schools. The Committee felt that it wouldn't hurt to apply for both.

SRRF - School revolving renovation funds application period ends on Sept 30<sup>th</sup> but John found out that the projects require that an engineering stamp is required on all projects at time of application. The EPMA (Education Plant Maintenance Association) is recommending that the engineering stamp should come after the project has preliminary approval. There is concern that all the districts will have to pay for engineering and then not have their projects funded. This year, only priority one projects were approved (Priority One projects include structural roof repairs, Americans with Disabilities Act compliance upgrades, indoor air quality improvements, and hazardous material abatement or removal. Priority Two SRRF projects include school building structures, windows and doors, and water and septic systems.)

John spoke with Pat Hinckley at the State and she said that they are updating their website [MaineDOE.gov/transportation](http://MaineDOE.gov/transportation). Pat Hinckley is available to answer questions, but cannot advise us whether we should contract out or not. Facts surrounding the contracting of transportation services will be made available on that website.

#### **Item 3: Asset Data Update** (SP. D.1.a) John Hawley

John has pulled our VFA data that includes all of our building asset information and has a goal to have a database that he can search for building needs. John said this will allow us to anticipate the amount of money needed each year for facility upgrades. Karen Hill is going to build the database for the RSU and will hopefully have it in place by the end of December to assist with budget development and future CIP planning.

#### **Item 4: Sewer Line Extension** (SP. D.4.d) John Hawley

Norm Davis and John met with local officials and State agency representatives at AVCOG on September 13<sup>th</sup>.

The topic was a proposed sewer line extension from Mechanic Falls out Route 11 to Five Corners. RSU was requested to be there as the towns of Poland and Mechanic Falls would like for us to be part of any application for funding opportunities. The reason for enlisting our help is it is believed the high school will eventually have a septic failure and connecting to a sewer line may be a better option than a new septic system. It was stated at that meeting that the project is projected at 8 million dollars.

**Item 5: Alternative Sentence Program (SP. D.4.a) John Hawley**

We have been selected to host the program again in the spring of next year June 23<sup>rd</sup>-30<sup>th</sup>. We are already making our project lists for this work.

**Item 6: Strategic Plan Revisions (SP. E.1.a) Tina Meserve**

We took a look at Section D.1.a and b. The asset management was already discussed earlier in the meeting and under subsection b, it was mentioned that we will need to spend some time promoting the middle school project to the public.

There was some initial discussion regarding the strategic plan and food service. Tina suggested that Food Service Director Ellen Dore come to the next committee meeting to participate in discussions. Transportation will also be discussed at that meeting and Transportation Director Tom Kelly will be invited, as well.

**Adjourned: 6 pm**