

POLAND REGIONAL HIGH SCHOOL COMMITTEE	CODE: IHCDA Page: 1
SUBJECT: POST-SECONDARY ENROLLMENT OPTIONS	
DATE OF ORIGINAL POLICY: DATE OF NEXT REVIEW: February 2009 CANCELS POLICY CODE: REVISION DATE: February 2004	
JURISDICTION: Poland Regional High School	

PHILOSOPHY:

It is the philosophy of the Poland Regional High School Committee that post-secondary enrollment by students attending Poland Regional High School can be both desirable and advantageous for students.

POLICY:

The intent of this policy is to establish the requirements for student enrollment in post-secondary courses taken before high school graduation.

AMPLIFYING INSTRUCTIONS AND GUIDELINES:

Eligible Institutions

Students may take courses at eligible post-secondary institutions within Maine, which include the University of Maine System and the Community College System.

Students may be allowed to take courses at private colleges or other institutions.

Student Eligibility Requirements

A student may take no more than two (2) courses per semester and four (4) courses per academic year.

A student must meet the following criteria prior to enrolling in a post-secondary course.

- A. Have a minimum of an “advanced” (or 3.0) average in his/her courses overall;
- B. Meet the course admission standards of the eligible institution;
- C. Provide evidence of parent/guardian approval for taking the course; and
- D. Obtain approval from the principal and guidance counselor.

A student enrolled in grade 11 or 12 who does not meet the "advanced" [or 3.0] average in his/her courses overall is eligible to take a post-secondary course provided that he/she:

- A. Has been assessed and received a recommendation to take the course from the school administration; and
- B. Has been approved for participation in the course by Poland Regional High School.

SUBJECT: POST-SECONDARY ENROLLMENT OPTIONS

Awarding of Credits

The eligible institution shall grant full credit to any student who successfully completes a course. High school graduation credit for a course taken under this policy shall be awarded as follows:

- A. The course must meet for a minimum of one semester.
- B. The student must earn a passing grade in the course.
- C. Attendance must satisfy the instructor's requirements. The Poland Regional High School Committee may request that the eligible institution record and report attendance to the high school.
- D. If the above criteria are met, the student shall receive one (1) high school credit for each three (3) credit college course.

Financial Assistance

- A. Where applicable, the Maine Department of Education shall pay half applicable tuition costs for any student enrolled in a course under this policy, if the eligible institution requires tuition payment.
- B. The student and his/her parent/guardian are responsible for paying for all textbooks, course fees and transportation costs.

While the statute obligates students to pay these costs, school units may still choose to pay some or all of these costs. If the student qualifies for free or reduced lunch, the school unit shall pay the cost of textbooks, course fees (excluding tuition), and transportation.

School Unit Reporting Requirements

The principal shall ensure that information concerning the post-secondary enrollment option is made available to parents and students.

DELEGATION OF AUTHORITY:

The Poland Regional High School Committee delegates authority to administer this policy to the Superintendent of Schools who may delegate to the principal of Poland Regional High School.

EXCEPTIONS TO THE POLICY:

As per this policy guidelines.

REPORTS:

None

DEFINITIONS:

None

ATTACHMENTS:

None

LEGAL REFERENCE:

20-A MRSA § 4771 et seq.

POLAND REGIONAL HIGH SCHOOL COMMITTEE

CODE: IHCDA

Page: 3

SUBJECT: POST-SECONDARY ENROLLMENT OPTIONS

SIGNATURE BLOCK:

Poland Regional High School Committee

Ike Levine

DATE

Peter Bolduc

DATE

Jack Conway

DATE

Norman Davis

DATE

Laurie Levine

DATE

Colleen Quint

DATE

David Griffiths

DATE