**RSU** #16 (Mechanic Falls, Minot, Poland)

Policy Code: GCFB Adopted: November 2003 Revised: April 2010

# Recruiting and Hiring of Administrative Staff

#### PHILOSOPHY:

In response to an Act to Promote Equity of Opportunity for Women in Administrative Positions in the Public School System (PL 1990, Chap. 889), the Board affirms its commitment to the strict prohibition of discrimination in employment on the basis of race, color, ancestry, national origin, religion, sex, age, disability or sexual orientation and to obtain wide and representative candidate pools.

## **POLICY:**

In accordance with 20-S MRSA, § 1001.13, the Superintendent shall prepare a procedure designed to ensure nondiscriminatory practice in recruitment and hiring for all positions requiring administrator certification, as well as to result in selection of the most qualified candidates. This procedure shall be attached hereto as GCFB-R, and shall be reviewed periodically.

### **AMPLIFYING INSTRUCTIONS AND GUIDELINES:**

Moreover, upon each occasion of administrative vacancy, the Superintendent shall review the procedure and make appropriate adaptations as may be warranted by special circumstances. In the case of a vacancy in the Superintendency, the Board shall review the procedure, adapting as appropriate.

In accordance with 20-A MRSA, § 4502.4-A, the unit's Affirmative Action Plan shall include: a description of the status of the unit's nondiscriminatory administrator hiring practice; plans for in-service training programs on gender equity for teachers, administrators and the School Board; and the relationship of the above to the State's five year goal for the employment of women in administrative positions.

### **DELEGATION OF AUTHORITY:**

The RSU #16 School Board authorizes the Superintendent to act in accordance with this policy.

SIGNATURE BLOCK: RSU #16 School Board	
Dave Griffith, Chair	DATE
Yvette Murray, Vice Chair	DATE
Annette Annance	 Date

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Carlton Beckett	DATE
Yvon Gilbert	DATE
Susan Callahan	DATE
Norm Davis	DATE
Melissa Hodgkin	DATE
Steve Holbrook	DATE
Mary Ella Jones	DATE
Jeanne Manley	DATE
Scott Sawyer	DATE
Martha Stone	DATE
Jack Wiseman	DATE
Chris Woodford	DATE

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