



RSU 16

MECHANIC FALLS • MINOT • POLAND

rsu16.org

Todd Sanders, Superintendent

Amy Hediger, Assistant Superintendent

Stacie Field, Business Manager

John Hawley, Director of Operations

REQUEST FOR BIDS Waste / Recycling Hauling

March 2024

Bid Specifications

1. **General:** Regional School Unit 16 is requesting sealed bid proposals for a three-year contract for "Waste/Recyclables Hauling Services" for our school district.
2. **Term of Proposed Contract:** July 1, 2024 – June 30, 2027
3. **Bid Submittal:** All sealed bid proposals shall be submitted to RSU 16, John Hawley, Director of Operations, 3 Aggregate Road, Poland, ME 04274, no later than noon on Thursday, April 25, 2024, at which time they will be opened and read. The bid shall include the attached form and the all-inclusive MONTHLY price per each container. The RSU School Board will review and award the bid to secure a contract with an anticipated contract start date of July 1, 2024, through June 30, 2027.
4. **Withdrawn or Revision of Bids:** A bidder may withdraw or revise a bid after it has been received by the Director of Operations, provided the request is made in writing before the submission deadline.
5. **Bid Award:** If the School Board determines to award, it will be made at its next meeting on Monday, May 13, 2024. Notification to the awardee will be made the following day. The RSU School Board reserves the right to reject or accept any and all bids in the best interest of the RSU without absorbing any liability against the RSU.
6. **Invoices and Payment:** Invoices shall be mailed to the administrative offices of RSU 16 at 3 Aggregate Road, Poland, ME 04274. RSU 16 is tax-exempt from State of Maine sales and Federal excise taxes.
7. **Cancellation:** The RSU reserves the right to cancel any unfulfilled portion of the contract if, in its opinion, the service supplied is unsatisfactory or does not comply with the terms and conditions of the specification. Cancellation shall be effective following ten (10) calendar days' written notice to the contractor.
8. **Inquiries:** Any questions concerning the bid request should be directed to John Hawley, Director of Operations, RSU 16, 3 Aggregate Road, Poland, ME 04274, at jhawley@rsu16.org or by calling 998-2727 x113.

9. **Service Locations and Dumpster Sizes:** RSU 16 will require the following can sizes at the following facilities:

Location	Can Size / Quantity	Collections
Minot Consolidated School, 23 Shaw Hill Rd, Minot	8yd waste – 1 4yd recycle - 1	Waste – 1 weekly Recycle – 1 weekly
Elm Street School, 129 Elm Street, Mechanic Falls	10yd waste – 1 10yd recycle – 1	Waste – 1 weekly Recycle – 1 weekly
Poland Community School, 1250 Maine St. Poland	10yd waste – 1 8yd recycle - 1	Waste – 1 weekly Recycle – 1 weekly
Poland Regional High School, 1457 Maine St. Poland	10yd waste – 2 10yd recycle - 1	Waste – 1 weekly Recycle – 1 weekly
Whittier Middle School 1457 Maine St. Poland	10yd waste – 1 10yd recycle - 1	Waste – 1 weekly Recycle – 1 weekly
RSU Central Office, 3 Aggregate Rd, Poland	2yd waste – 1 2yd recycle - 1	Waste – 1 weekly Recycle – 1 weekly

Regional School Unit 16 Bid Form

Waste / Recyclables Disposal

Company Name: _____

Representative Name: _____

Address: _____

Phone#: _____ Email: _____

Location	Can Size / Quantity	Collection	Price Per Pickup 2024-25	Price Per Pickup 2025-26	Price Per Pickup 2026-27
Minot Consolidated School, 23 Shaw Hill Rd, Minot	8yd waste – 1 4yd recycle - 1	Waste – 1 weekly Recycle – 1 weekly			
Elm Street School, 129 Elm Street, Mechanic Falls	10yd waste – 1 10yd recycle – 1	Waste – 1 weekly Recycle – 1 weekly			
Poland Community School, 1250 Maine St. Poland	10yd waste – 1 8yd recycle - 1	Waste – 1 weekly Recycle – 1 weekly			
Poland Regional High School, 1457 Maine St. Poland	10yd waste – 2 10yd recycle - 1	Waste – 1 weekly Recycle – 1 weekly			
Whittier Middle School 1457 Maine St. Poland	10yd waste – 1 10yd recycle - 1	Waste – 1 weekly Recycle – 1 weekly			
RSU Central Office, 3 Aggregate Rd, Poland	2yd waste – 1 2yd recycle - 1	Waste – 1 weekly Recycle – 1 weekly			