



TRI-TOWN EDUCATION FUND

Mechanic Falls, Minot, and Poland, Maine

Dave Griffiths, President
28 Pine Street, Mechanic Falls, ME 02456
dgriff66@msn.com ▪ 207-345-9835

Grant Application

Mission Statement

The Tri-Town Education Fund for Mechanic Falls, Minot, and Poland, Maine, is an independent community-based non-profit organization that promotes excellence in education in the public schools through fostering partnerships between our schools and community groups; and funds projects that encourage a thirst for knowledge, respect for the community, responsible citizenship, and wider student aspirations not funded by traditional school budget considerations.

IMPORTANT: While we appreciate experiential learning opportunities that increase student achievement in any discipline, Tri-Town Education Fund's funding will be available only for projects that the board feels meet the goals in our mission statement. We are particularly interested in supporting sustainable STEM (science, technology, engineering, and mathematics) projects.

Procedures and Requirements:

- Approval is required from your school principal/administrator.
- Project funds must be spent during the time period stated in your application.
- Funds must be used for expenses outlined in this grant application. If any changes are necessary to complete your project, please submit a request in writing to the TTEF board for re-approval.
- Feedback on the grant application and processes is for measuring the success of the Tri-Town Education Fund's mission. Grant recipients must evaluate their project's success and complete a Tri-Town Education Fund Evaluation Report (**pages 5 and 6 of this application**).
- Tri-Town Education Fund reserves the right to publicize all grant programs.

For additional information or support in completing your grant application, please contact:

David Griffiths, President
Email: dgriff66@msn.com
Phone: 207-345-9835

Email the completed form to dgriff66@msn.com or mail to:

Tri-Town Education Fund
28 Pine Street
Mechanic Falls, ME 02456

Identifying Information

Title of Project:

Project Description (brief, 25 words or less):

School(s):

Grade(s):

How many students and teachers will benefit from this project?

Total Funds Requested from TTEF:

Name(s) of Applicant(s):

Primary Contact Name:

Primary Contact Phone:

Primary Contact Email:

Please enter the name of the principal/administrator who has pre-approved this project:

Affirmation:

If funded, I agree to use the grant funds only for the purposes for which they were received. I agree to complete a Tri-Town Education Fund Evaluation Report (**pages 5 and 6 of this application**) on the use of grant funds (we'd love to have photos if appropriate), share results with my peers, and give a presentation to the Board if requested. I understand that the Fund may wish to cite this project for publicity purposes.

I have read and accept the affirmation: _____ Yes

Overview

Provide a more detailed summary of your project and explain how it connects with the goals of the Tri-Town Education Fund. Our goals: broaden student aspirations; promote excellence in education; encourage a thirst for knowledge, respect for the community, and responsible citizenship; and foster partnerships between our schools and community groups. Please also include grades involved, number of students, timeline, implementation plan, and start and estimated end date of the project.

Impact

1. List three specific objectives you hope to accomplish, including what students will learn and be able to do as a result of this grant.
2. Describe how the project ties to the curriculum.
3. How will you evaluate your program during and after completion?

Activities

4. Provide a detailed description of the project, including the activities (at least three) that will meet the objectives of this project.

Personnel

5. Identify who will implement this proposal.

Partnerships

6. We encourage, but do not require, collaboration with other community members, groups, or businesses.

Proposed budget: Please provide a detailed list of budget needs for this project using the format below. **IMPORTANT:** Please include printouts of all intended purchases.

Expenses:

Item Description	Quantity	Cost Per	Total Cost

Total Requested from Tri-Town Education Fund:

Could this project proceed with partial funding? Yes No

Funds/Donations Requested/Received from Other Sources:

Item Description	Quantity	Received (Y/N)	Total Value

Total Project Cost: \$

All recipients of Tri-Town Education Fund grants are required to complete this evaluation form.

Title of Project:

School(s):

Grade(s):

Primary Contact Name:

Phone:

Email:

Grant Date:

Report Date:

Grant Amount:

Did you use all grant funds awarded?

At this time, the proposed project is (select one):

complete in progress (estimated completion date _____) not yet begun

Estimate how many students, teachers, and community members (if applicable) participated in the project:

fewer than expected about what was expected more than expected

Briefly explain what factors may have impacted the level of participation (positively or negatively):

Briefly describe how you used the Tri-Town Education Fund grant:

Describe one of the most important project results that you identified in your grant application.

Which best reflects the progress made toward this objective (select one)?

very little or no progress some progress significant progress

objectives completed exceeded anticipated result

Evaluation Report (Con't.)

Briefly describe how your project impacted the students (and community partners, if applicable) who participated in this project.

What result surprised you (in a negative or positive way)?

Please provide feedback about your experience with the Tri-Town Education Fund:

- The application and evaluation reporting forms were easy to access and fill out (select one):
___disagree strongly ___disagree ___agree ___agree strongly
- The Tri-town Education Fund was helpful and accessible in providing feedback and support:
___disagree strongly ___disagree ___agree ___agree strongly ___N/A

Please feel free to share any other project suggestions, ideas, or feedback for the Tri-Town Education Fund:

Thank you!

Please send your completed form to:

David Griffiths, President
Tri-Town Education Fund
28 Pine Street
Mechanic Falls, ME 04256

Email: dgriff66@msn.com
Phone: 207-345-9835