

Remote eLearning School (ReeL) 2021-2022 School Year

RSU 16 believes strongly that the **best instructional environment for students to learn is offered in our classrooms**. We are excited about our ability to open schools in the Fall of 2021 to full 5 day per week in-person programming for our students across grades PreK-12. RSU 16 recognizes, however, that there will be a few students who will not be able to access in-person learning for the 2021-22 school year due to not having access to a vaccine because of age and a compromising medical condition(s) that warrants minimizing exposure to COVID 19. Because of this, we will be offering a fully remote learning program to only those students in **K-6** who are determined to be medically unable to attend school in person because of the risk of exposure to COVID 19 and because a vaccine is not yet available for children age 2-11. RSU 16's remote learning program will only last the 2021 - 2022 school year. It will not extend beyond that.



This consideration will be made through either the hometown school's Response To Intervention (RTI) team, 504 Team, or Special Education (IEP) Team after a referral for consideration is made by the parent/caregiver to the school principal by the deadline of August 10, 2021. A referral for consideration will not be accepted after the deadline. Once a referral packet is received, the appropriate team will convene to discuss the concerns for the student, and determine if there is a need for additional accommodations or whether a fully remote program is in their educational best interest. Again, **the district always has the goal of having students attend in-person instruction as the least restrictive environment**.

Families who are considering referring their child(ren) for full remote programming for the Fall of 2021 should first review the "Virtual Learning Programming Overview". In order for a referral to be considered, the following will need to be completed prior to meeting so that the team has the appropriate full information to consider:

Step 1: The parent/caregiver of the student(s) completes the "[Referral Form](#)".

Step 2: The parent/caregiver of the student(s) reaches out to their licensed physician, nurse practitioner, physician assistant to complete the "[Remote Instruction Consideration by Physician Form](#)".

Step 3: The parent/guardian of the student(s) completes the "Authorization to Release/Exchange Information". Please ask the school for this form.

Step 4: The parent/guardian of the student(s) returns the forms found under steps 1-3 to the School's Principal.

Step 5: The school's nurse may reach out to the student(s) licensed physician, nurse practitioner, physician assistant to discuss possible accommodations that may be preferred to full remote instruction.

Step 6: The school's nurse, school counselor, principal/dean/assistant principal or the student's case manager may reach out to schedule a meeting of the school-based team and family to discuss the referral, considerations, and impacts to make a decision on the need for remote instruction and develop a plan as needed. *Note: These meetings will take place August, 2021.*

Step 7: After approval for virtual learning, the adult who will oversee the learning daily will attend a training session. An adult is needed to supervise and direct the learning of the virtual student from 9AM - 2PM daily. Just like in our school buildings, students are supervised and directed by an adult at all times during the school day. This should be no different at home for virtual learning.

ReeL Program Overview

Descriptions listed below are included in the contract.

***Parents and students must sign a contract about attendance and work completion.**

Parents/Caregiver must sign up for a Seesaw Parent account and agree to check notifications daily.

Parents/Caregiver confirm that an adult will be present to oversee and direct the learning at home during school hours, 9AM - 2PM. *Oversee can include ensuring students are in their designated learning spot, dressed for school, hair brushed, teeth brushed, ensuring that the student is on ExactPath, Seesaw, Zoom or other educational apps during school hours, frequent checks that assignments are completed by due date, providing help and support to their child. It is strongly recommended that the adult overseeing and directing the learning watch the Exact Path lessons with the child and provide assistance. It is not recommended that the adult send the child to their room to watch the lesson on their own - just like in our school buildings, students are supervised and directed by an adult at all times during the school day. This should be no different at home for virtual learning.*

A parent/caregiver will attend a meeting when the student is considered chronically absent. Chronically absent is defined as missing 10% or more of days (both excused and unexcused). **Once a student is considered truant, the student will be placed for in-person learning.**

Students are expected to complete 100% of their assignments by the due date, to grade level standard. Using a Seesaw or Exact Path report, percentages will be checked and parents notified if 100% are not completed. After three times of not completing 100% of assignments, a parent will be notified to attend a meeting to determine next steps.

It is expected that the ReeL student will spend time working on activities and completing assignments in Exact Path and Seesaw due by the end of the day. Daily minutes are approximately: Kindergarten = 120 minutes; Grades 1 and 2 = 180 minutes; Grades 3-6 = 240 minutes.

***Transition back to in-person dates** - 2nd and 4th Monday (or Tuesday if a Monday holiday) of each month. When a family is ready to transition their ReeL student back to in-person, they will contact the hometown principal.

***No assemblies, no whole group activities, no daily announcements**

***Materials Pickup:** Once every 6 weeks. Materials must be picked up by the end of the week that they are ready. Materials will be ready on Wednesday and must be picked up by Friday at Central Office by entering Central Office to obtain the Materials Bag.

***IEP, 504, RTI, Counseling, Title I, GaTE:** is serviced by hometown school.

*ReeL students will use courseware that will tailor their education to their individual needs based upon results from a diagnostic test.

Other notes for School Personnel and Families/Caregivers:

- ReeL will begin Tuesday, September 7 and will follow the same holiday and vacation schedule as the buildings. September 1 and 2 are for materials/device pickup and September 3 is for diagnostic testing.
- There is no early release schedule Wednesday for ReeL students.
- All work due that day must be turned in by 2:00PM.
- Each ReeL student will have a homeroom assigned in their hometown school.
- If a ReeL student needs to miss school due to an excused absence, an adult will call the hometown school by 9AM. Doctor's appointments and pleasure activities should not be scheduled during school hours, 9AM - 2PM.
 - A parent/caregiver will attend a meeting when the student is considered chronically absent. Chronically absent is defined as missing 10% or more of days (both excused and unexcused). **Once a student is considered truant, the student will be placed for in-person learning.**
- ReeL students will not receive a traditional report card, instead progress will be communicated through Exact Path reports.
- Each hometown school counselor will conduct a bi-weekly (every two weeks) check-in with hometown ReeL families. The format of this check-in will be decided by the hometown school counselor and/or Principal/Dean/Assistant Principal.

- Students may come into the building for screeners and State assessments, as requested, preferably testing in their hometown homeroom assignment.
- Since there are no Reel teachers, if a student needs support or help beyond the adult at home, then the parent/caregiver will reach out to the hometown Principal or Principal designee.
 - If a staff member provides support, such as a 1:1 Zoom, outside of the contractual hours teachers will be paid \$25/hour and Ed Techs at their hourly rate.
 - It is suggested that the ESSER 3 funded interventionist have two one-hour blocks each week to help Reel students on an as needed basis.
- The hometown principal will be the point of contact for attendance, work completion and behavior of their hometown Reel students. There is no Reel principal.
- Below are the learning time expectations. It is recommended to alternate on-screen and off-screen time throughout the day. (For example, do your Exact Path math session and then read your silent reading book. Then after a short break, come back to an Exact Path session.)

Kindergarten = 120 minutes

Monday- Friday

Each day:

- 20 minutes Exact Path math
- 20 minutes Exact Path reading
- 20 minutes Exact Path language arts (writing/conventions/grammar)
- 40 minutes of Seesaw assignments (some will be off-screen from materials pickup)

Off screen:

- 20 minutes silent reading (Two 10 minute sessions)

Grades 1-2 = 180 minutes

Monday- Friday

Each day:

- 30 minutes Exact Path math
- 30 minutes Exact Path reading
- 30 minutes Exact Path language arts (writing/conventions/grammar)
- 50 minutes of Seesaw assignments (some will be off-screen from materials pickup)

Off screen:

- 30 minutes silent reading (or two 15 minute sessions)
- 10 minutes practice math facts

Grades 3-6 = 240 minutes

Monday- Friday

Each day:

- 40 minutes Exact Path math
- 40 minutes Exact Path reading
- 40 minutes Exact Path language arts (writing/conventions/grammar)
- 70 minutes of Seesaw assignments (some will be off-screen from materials pickup)

Off screen:

- 40 minutes silent reading
- 10 minutes practice math facts

Other notes for School Personnel:

- Weekly attendance will be submitted to the hometown school secretary on Friday by 2:30PM. The hometown school secretary will be responsible for updating attendance in Infinite Campus, as there will be no separate school in IC. (Person Responsible: RSU 16 Tech Coach)
- Each elementary school has an ESSER funded interventionist, who should be tapped to provide instructional support if an in-person student has to quarantine. There will be no short-term placement in ReeL.